



# NATCHITOCHES PARISH SHERIFF'S OFFICE

**R. Stuart Wright, Sheriff & Ex-Officio Tax Collector**

Post Office Box 266, Natchitoches, LA 71457  
Phone: (318) 352-6432

## PUBLIC RECORDS REQUEST PURSUANT TO LA R.S. 44:1 et seq

DATE: \_\_\_\_\_

FROM: \_\_\_\_\_

PHONE #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TYPE OF INCIDENT: \_\_\_\_\_

CASE NUMBER(S): \_\_\_\_\_

LOCATION OF INCIDENT: \_\_\_\_\_

DATE OF INCIDENT: \_\_\_\_\_

APPROXIMATE TIME OF INCIDENT: \_\_\_\_\_

POSSIBLE NAMES ASSOCIATED WITH INCIDENT: \_\_\_\_\_

IS CERTIFICATION REQUIRED: YES/NO (Circle One; additional certification fee)

ADDITIONAL INFORMATION ON WHAT EXACTLY YOU ARE REQUESTING:  
(Examples: Offense report, blotter entry, accident report)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please be advised by signing below you agree to the following terms. If our office is authorized to release the requested documents and they are located, there will be fees associated with your request. You will be invoiced with the cost. Once payment is received by our office the documents will be released to the requester.**

Requester Signature: \_\_\_\_\_

Date: \_\_\_\_\_